

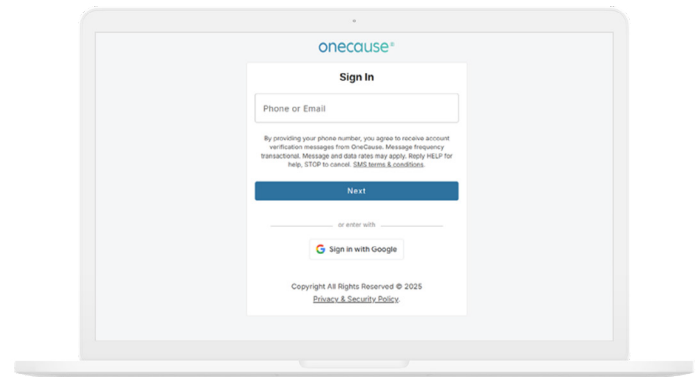
How to Manage Your Tickets

on the OneCause Fundraising Platform

We're thrilled to have you at our event! As a guest, it's easy to manage your tickets in OneCause. Here are a few tips to get you started!

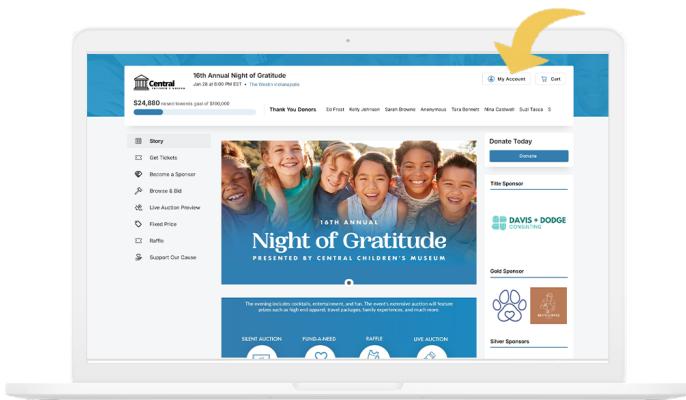
STEP 1 Log into OneCause

To log in with your **mobile phone number**, simply use the code provided for two-factor authentication. If you would rather log in with your **email address**, be sure to use the one that is associated with the ticket owner.



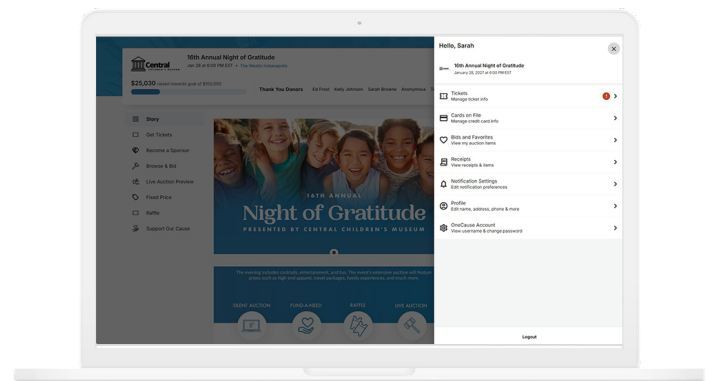
STEP 2 Click on 'My Account'

View your OneCause account information by clicking the **'My Account'** button in the top right of your screen. Besides accessing your ticket(s), you can add a credit card, and view everything from receipts to auction activity.



STEP 3 Click on 'Tickets'

Click **Tickets** to view and assign your tickets to your guests. A red dot indicates missing information. **Assigned Tickets** can be updated, transferred, or resent to your guests. **Unassigned Tickets** can be assigned by completing the necessary information.



Looking forward to seeing you soon!